

**THE COMMISSIONERS OF FIRE DISTRICT #1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

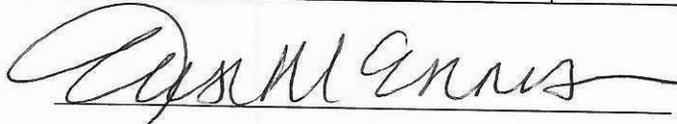
**Resolution # 2025-4  
Appointing Fire Inspector**

WHEREAS, the Fire District has previously created the position of Fire Inspector; and  
 WHEREAS, the Fire District deems it appropriate to appoint an individual to serve in this capacity.  
 NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the  
 Township of Franklin, County of Hunterdon, as follows:

- (1) SCOTT PHILLIPS is hereby appointed as Fire Inspector for the period of May 13, 2025 through December 9, 2025  
 Timothy Hinson will receive \$23.00 per hour while performing the duties of Fire Inspector.

MOTION P. ENEA SECOND H. LAINE

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

  
 Secretary

5/13/2025  
 Date

**THE COMMISSIONERS OF FIRE DISTRICT #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2025-5**

**Appointing Fire District Recording Secretary**

WHEREAS, the Fire District has previously created the position of Fire District recording secretary; and

WHEREAS, Wes Hockin is appointed as recording secretary; and

WHEREAS, the Fire District deems it appropriate to appoint these individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Wes Hockin is hereby appointed as Recording Secretary for the period of May 13, 2025 through December 9, 2025, at a rate of \$25.00 per hour.
- (2)

Move By: P. ENEA Second By: D. STEPHENS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis				
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 5/13/2025

Secretary



**FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1**  
FRANKLIN TOWNSHIP, HUNTERDON COUNTY, NJ

**RESOLUTION 2025-6**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local fire district to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2024 has been completed and filed with the Franklin Township Fire District No.1 pursuant to N.J.S.A. 40 A:5A-15 and

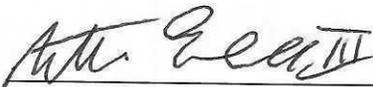
**WHEREAS**, N.J.S.A. 40A:5A-17, requires the governing body of each fire district to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

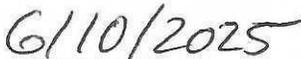
**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**" and "**Recommendations**", in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE BE IT RESOLVED** that the governing body of the Franklin Township Fire District No.1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the secretary of the fire district is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION  
PASSED AT THE MEETING HELD ON JUNE 10,2025**

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2025-7**

**Authorizing Award of Contract for Accident and Sickness Insurance Policy**

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WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

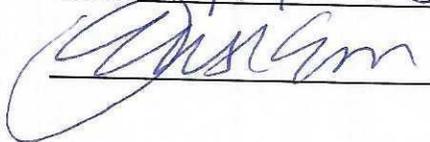
Move By: D. STEPHENS Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District # 1 of Hunterdon County on

Date: 4/10/2025

 Secretary

**RESOLUTION FOR MEMBER PARTICIPATION  
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1,  
FRANKLIN TOWNSHIP, HUNTERDON COUNTY, NJ  
TO ENTER INTO the New Jersey Cooperative Purchasing Alliance  
COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 2025-8

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on JULY 8, 2025 the governing body of the FRANKLIN TOWNSHIP FIRE DISTRICT NO 1., County of HUNTERDON, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the (CONTRACTING UNIT)

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

12. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.
13. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
15. This Agreement shall become effective on the date adopted on the resolution subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.
16. The County of Bergen shall on behalf of all local units participating in the cooperative pricing system renew the system every 5 years in perpetuity; unless all parties give written notice that there is no longer a desire or a need for participation in the system.
17. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE LEAD AGENCY

BY:

\_\_\_\_\_  
(NAME AND TITLE))

FOR THE FRANKLIN TOWNSHIP FIRE DISTRICT NO 1, HUNTERDON COUNTY, NJ

BY: Charles Pappalardo Pres. OF FTFD#1  
(NAME AND TITLE)

HUNTERDON CTY

CERTIFICATION

BY: ELISE M. ENNIS ADMINISTRATOR  
(NAME AND TITLE)  
ELISE M. ENNIS

ATTEST BY: Charles P. Pappas, JR. ET AL OF  
(NAME AND TITLE) HUNTERDON COUNTY

FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1  
FRANKLIN TOWNSHIP, HUNTERDON COUNTY, NJ

**RESOLUTION # 2025-9**

**Closing of Meeting Pursuant to Open Public Meetings Act**

Executive Meeting Shared Service Agreements

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) The meeting of October 14, 2025 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Move By: D STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	/			
E. Kolibas	/			
P. Enea			/	
D. Stephens	/			
H. Laine	/			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 10/14/2025

Secretary [Signature]

## **FIRE PROTECTION AGREEMENT**

RESOLUTION 2025-10

**THIS AGREEMENT** is made on this 11th day of November, 2025 by and between:

THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF FRANKLIN  
COUNTY OF HUNTERDON, 67 QUAKERTOWN RD, PITTSTOWN, NEW JERSEY

hereinafter referred to as the COMMISSIONERS; and,

QUAKERTOWN VOLUNTEER FIRE COMPANY, INC.  
67 QUAKERTOWN RD PITTSTOWN, NEW JERSEY 08867

hereinafter referred to as FIRE COMPANY.

**NOW, THEREFORE,** it is agreed between the parties as follows:

(1) This agreement shall be for a term of one year commencing on January 1, 2026, and ending on December 31, 2026.

(2) The sum of \$235,000.00 will be paid by the COMMISSIONERS to the FIRE COMPANY in the following manner:

(a) The sum of \$ 58,750.00.00 shall be payable within a reasonable time from receipt of funding from the Township of Franklin but in no event later than April 15, 2026.

(b) The sum of \$ 58,750.00 shall be payable within a reasonable time from receipt of funding from the Township of Franklin but in no event later than July 15, 2026.

(c) The sum of \$ 58,750.00.00 shall be payable within a reasonable time from receipt of funding from the Township of Franklin but in no event later than October 15, 2026.

(d) The sum of \$58,750.00 shall be payable within a reasonable time from receipt of funding from the Township of Franklin but in no event later than December 15, 2026

The COMMISSIONERS will require the submission of a voucher as a prerequisite to payment.

(3) The premises described in the lease and the apparatus and equipment referenced in Schedule A attached hereto shall be utilized primarily for training for providing and maintaining a means for the extinguishment of fires as required by both parties. For purposes hereof, the term "extinguishment of fires" shall be used in its broadest and most universal sense.

(4) The FIRE COMPANY will extinguish fires and perform other emergency services deemed to be in the interest of the public safety within the fire district or in such other areas pursuant to mutual aid agreements, be they formal or informal in nature, to the best of their knowledge, ability and personnel.

(5) The COMMISSIONERS shall provide funding for the extinguishment of fires and related district purposes as enumerated in applicable State statutes and the by-laws, if any, of the COMMISSIONERS. Said funding shall be in accordance with the approved budget of the COMMISSIONERS for the fiscal year of January 1, 2026 to December 31, 2026 and the ensuing years.

(6) The COMMISSIONERS shall be responsible for the maintenance of all apparatus and equipment covered by this agreement, the funding for which shall be as set forth in the approved budget of the COMMISSIONERS for the fiscal year of January 1, 2026 to December 31, 2026 and the ensuing years. All maintenance or repairs shall be undertaken only upon approval and consent of the fire district.

(7) The FIRE COMPANY agrees to provide to the COMMISSIONERS copies of fire reports, equipment inventories and such other reports as may be required by statute or by mutual agreement, at similarly mutually agreed intervals or as otherwise required by applicable statutory law.

(8) In addition to the payment of the amount listed above, the COMMISSIONERS shall provide insurance coverage as set forth in Schedule B attached hereto and made a part hereof. Where applicable, both parties shall be named in said policies as co-insured parties and the levels of coverage shall be maintained at no less than those provided for by the policies in effect in January of 2026. Additional coverage for apparatus and equipment

acquisitions during the period covered by this agreement shall similarly be the financial responsibility of the COMMISSIONERS, unless mutually agreed otherwise.

(9) This agreement is contingent upon adequate funding being provided in the annual budget and by appropriation of the COMMISSIONERS.

(10) If any section, paragraph, clause or sentence of this agreement is determined to be invalid, same shall be deemed severable and the remainder of this agreement shall survive, unless such invalidated language is material to the purposes and intentions of the parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals or caused their corporate presents to be affixed on the date and year first written above.

Attest:

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

By:

*John G. ...*

, Secretary

*Charles ...*

President

Attest:

Quakertown Volunteer Fire Co., INC

By:

*JENNIFER ...*  
*FOR LAUREN GEIB*

, Secretary

*[Signature]*

President