

RESOLUTION # 2023-04

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) The meeting of April 11, 2023 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Move By: E. KOLIBAS Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 4/11/23

Secretary 

RESOLUTION # 2023-04

Clarification of Meeting Format for Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commission has elected to engage in executive sessions during its regular meetings when it deems necessary to discuss matters which are likely not to be discussed in executive sessions and

WHEREAS, it was necessary for the Commission to discuss various matters in executive sessions, accordingly, the Commission has elected to discuss such

NOW, THEREFORE, be it RESOLVED by the Commission of Fire District No. 1, in the Township of Franklin County, Missouri, as follows:

- (1) The meeting of April 11, 2023, is closed and will be reopened at such time as the discussion in executive sessions has been completed.
- (2) The minutes will be reviewed in the future at such time as the matters discussed have been resolved.

Moved by E. COLLIER Second by J. EISA

Noted and

Item	Discussed	Resolved	Reopened
1. Minutes	✓	✓	
2. Motion			
3. Report	✓		
4. Business	✓		
5. Adjourn	✓		

Witness to be five copies of a Resolution adopted in Board of Fire Commissioners of Franklin Township Fire District No. 1 of Hamilton County on

Date 4/11/23



THE COMMISSIONERS OF FIRE DISTRICT #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolution # 2023-05

Appointing Fire Official

WHEREAS, the Fire District has previously created the position of Fire Official; and

WHEREAS, Andrew Buterbaugh, meets the requirements of Fire Official; and

WHEREAS, the Fire District deems it appropriate to appoint this individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Andrew Buterbaugh, is hereby reappointed as Fire Official for the period of April 14, 2023 through December 31, 2023 at a rate of \$25.00 per hour.
- (2) A copy of this resolution shall be forwarded to the State upon adoption.

Move By: E. KOLIBAS Second By: D. STEPHENS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine				✓

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 4/11/2023

Secretary Justin Egan

THE COMMISSIONERS OF FIRE DISTRICT #1
 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolution # 2023-02

Appointing Fire Official

WHEREAS, the Fire District Board has previously created the position of Fire Official, and
 WHEREAS, Andrew Brundage, meets the requirements of Fire Official, and
 WHEREAS, the Fire District Board is desirous to appoint the individual to serve in his capacity
 NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of
 Franklin, County of Hunterdon, as follows:

- (1) Andrew Brundage, is hereby appointed as Fire Official for the period of April 14, 2023 through
 December 31, 2025 at a rate of \$25,000 per year.
- (2) A copy of this resolution shall be forwarded to the State upon request.

Moved by: E. KAWAN Second by: D. McFARLAND

Roll Call Vote

Member	Present	Absent	Excused
H. Lane	✓		
D. Stephens	✓		
P. Bina	✓		
E. L. Davis	✓		
C. F. Roberts	✓		

Certified to be true copy of a resolution adopted by Board of Fire Commissioners of Franklin Township Fire
 District #1 of Hunterdon County on

Date: 4/11/2023



FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1
FRANKLIN TOWNSHIP, HUNTERDON COUNTY, NJ

RESOLUTION 2023-06

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local fire district to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Franklin Township Fire District No.1 pursuant to N.J.S.A. 40 A:5A-15 and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each fire district to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**" and "**Recommendations**", in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED that the governing body of the Franklin Township Fire District No.1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the fire district is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION
PASSED AT THE MEETING HELD ON JUNE 13, 2023



Secretary

6-13-2023

Date

FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1
FRANKLIN TOWNSHIP, BIRMINGHAM COUNTY, GA

RESOLUTION 2023-06

WHEREAS, N.J.S.A. 40A:2-12 requires the governing body of each local fire district to conduct an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Auditor for the District No. 1 pursuant to N.J.S.A. 40A:2-12 and

WHEREAS, N.J.S.A. 40A:2-13 requires the governing body of each fire district to within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has indicated some for group attention in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations", in accordance with N.J.S.A. 40A:2-13.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Franklin Township Fire District No. 1 certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has indicated some for group attention in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the members of the fire district in hereby directed to promptly submit to the Local Finance Board the annual group attention accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION

PASSED AT THE MEETING HELD ON JUNE 13, 2023

6-13-2023
Date

[Signature]
President

**LOCAL FIRE DISTRICT
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Franklin Township Fire District No.1 being of full age being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed/elected (cross out one) members of the
Franklin Township Fire District No.1
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT – NAME)

(SIGNATURE)

Charles Patkochis

Charles Patkochis

Peter Enea III

Peter Enea III

Edward Kolibas

Edward Kolibas

Heikki Laine

Heikki Laine

Drew Stephens

Drew Stephens

SWORN to and subscribed before me

this 13TH day of JUNE, 2023.

Elise Mennis

Notary Public of New Jersey



LOCAL FIRE DISTRICT
GROUP AFFIDAVIT FORM

PREPARED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Franklin Township Fire District No. 1, have to
day being duly sworn according to law upon our oath depose and say:

1. We are duly constituted (from our own members of the

Franklin Township Fire District No. 1)

2. We certify pursuant to N.J.S.A. 40A:2A-17 that we have each reviewed the annual audit
report for the fiscal year ended December 31, 2022, and specifically the sections of the
audit report entitled "General Government" and "Miscellaneous."

(PRINT NAME)	(SIGNATURE)
Chief Patrick	<i>[Signature]</i>
Forrest H.	<i>[Signature]</i>
Edward Kolbas	<i>[Signature]</i>
Frank J. ...	<i>[Signature]</i>
Deer ...	<i>[Signature]</i>
_____	_____
_____	_____
_____	_____

SWORN to and subscribed before me

the 13th day of JUNE 2022

[Signature]
Notary Public of New Jersey



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2023-07

Authorizing Award of Contract for Accident and Sickness Insurance Policy

WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
OF THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolved 5 2013-07

Authorizing Award of Contract for Accident and Sickness Insurance Policy

WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to procure various insurance coverage payments in the administration thereof and make a part thereof, and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 17:27, and Public Law 94-143, which provides for competitive bidding and specifically in subsection (f) that it is provided that insurance, including the purchase of insurance coverage and related services, shall be subject to competitive bidding, which exception shall be in accordance with the requirements for extension, amendable services, and

WHEREAS, N.J.S.A. 17A:11-2(f) defines extension, amendable services as services which are specialized and qualitative in nature requiring expertise, experience, training and proven reputation in the field of endeavor, and it is clear that the insurance clearly qualifies as an extension, amendable service, and it is therefore not subject to the requirements of competitive bidding, and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance, and

WHEREAS, the subject resolution providing for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by Nottingham Insurance Agency, VFIS insurance with the Commissioners providing payment for the premiums due thereon pursuant to the dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Nottingham Insurance Agency, VFIS insurance is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Nottingham Insurance Agency, VFIS Insurance in the amount of \$ 4786.00

(2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

WHEREAS, the subject residential property for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 10A-11-7.1 (a)(1) provides that a notice of the award of said contract be published in a newspaper, and before the award of the contract, the name, address and amount of the contract, and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by Bethlehem Insurance Agency, VPI Insurance with the Commission providing payment for the premium due through payment to the check of 2025.

10A-14-17.

NOW THEREFORE, be it RESOLVED by the Commissioners of the Board of Public Works of the Township of Franklin, County of Hudson, as follows:

(1) Bethlehem Insurance Agency, VPI Insurance is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Bethlehem Insurance Agency. VPI Insurance is the amount of \$ 4780.00

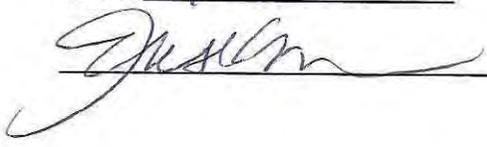
(2) By resolution of this resolution, it is certified by the Treasurer of the Commission that funds have been provided for or will be available for the payment of the amount to be provided hereunder.

Move By: P. ENEA Second By: E. KOLIBAS
Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens			✓	
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District # 1 of Hunterdon County on

Date: 6/13/2023

 Secretary

Second of E. KOWAL

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Roll Call Vote:

Roll Call Vote	Yes	No	Abstain	Present
H. Lane	✓			
D. Stephens		✓		
P. Evans	✓			
E. Kowalski	✓			
C. Palkovich	✓			

Certified to be true copy of a Resolution adopted by Board of the Commissioners of Franklin Township for District # 1 of Hudson County on

Date 6/15/2005

Secretary 

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution 2023-08

Authorizing Disposal of Personal Property

WHEREAS, the Fire District is the owner of a 2009 pickup truck which it wishes to dispose of in accordance with New Jersey statute; and

WHEREAS, the vehicle is no longer needed for public use and is of minimal value; and

WHEREAS, the Quakertown Fire Company has requested that the Fire District transfer title to the vehicle to the Fire Company for use of the vehicle by the Fire Company.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) The Fire District shall convey title to the referenced vehicle to the Fire Company.
- (2) The Fire District shall not provide any insurance nor undertake any maintenance or repair concerning the vehicle.
- (3) The Fire Company shall hold harmless and indemnify the Fire District from any and all claims concerning the use of the vehicle.

Certification

I, E. ENNIS, Secretary of the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on 11 July, 2023



The foregoing resolution was introduced by Commissioner P. ENEA and it was seconded by Commissioner H. LAINE

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution 2023-9

Authorizing Placement of Capital Issue on Annual Election Ballot

WHEREAS, the Fire District needs to purchase a firetruck and equipment and needs secure voter approval to undertake the purchase; and

WHEREAS, the Fire District deems it appropriate to place the question on the annual election ballot with the annual election scheduled for November 7, 2023.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) The Fire District hereby authorizes the placement of the capital question as referenced below on the ballot for the annual election.
- (2) The legal voters shall be asked to approve or disapprove of the purchase of a firetruck and equipment for an amount not exceeding \$800,000 and further authorize the right of the Fire District to engage in either lease purchase financing or the issuance of notes and/or bonds relative to the purchase.
- (3) All requirements of the New Jersey statutes shall be adhered to relative to the election.

Move By: E. KOLIBAS Second By: H. LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 8/8/2023

Secretary 