

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution** 2023 · 13

**Authorizing Award of Contract Relative to Purchase of Firetruck**

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WHEREAS, the Fire District has secured voter approval relative to the purchase of a firetruck; and

WHEREAS, pursuant to the attached documentation the Fire District wishes to proceed with the purchase.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) The purchase of the firetruck pursuant to the attached documentation is hereby approved.

(2) Any and all documentation necessary to proceed with the purchase may be executed by the appropriate Commissioners.

**Certification**

I, P. ENEA, Secretary of the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on DEC. 12, 2023

*[Signature]*

The foregoing resolution was introduced by Commissioner H. LAINE and it was seconded by Commissioner E. KOLIBAS

**RECORD OF VOTE**

Members	E. KOLIBAS	P. ENEA	D. STEPHENS	H. LAINE	R. PATKOCHKA
Yes	✓	✓	✓	✓	✓
No					
Not Voting					
Absent					





Pulse			Published	Unpublished
Number	Qty	Description	Options	Options
127	1	Mud Flap (Full Width)	\$855.00	
221	1	Camera System Rear only	\$1,962.00	
237	1	IOTA Charger	\$1,612.00	
245	1	Auto-eject 20 amp	\$746.00	
257	1	12 volt LED Scene - B	\$2,029.00	
258	1	12 volt LED Flood Brow light A	\$2,727.00	
263	4	12 volt LED Flood Recessed or surface (per light) A	\$11,560.00	
270	1	Tanker, Folding Tank Storage, Hydraulic	\$13,275.00	
274	1	Add Vinyl Cover for Crosslay Hose Bed	\$639.00	
278	1	Hosebed Divider	\$738.00	
303	1	Direct Tank Fill, Manual	\$4,535.00	
305	1	air-electric rear dump	\$7,202.00	
310	2	Adjustable Compartment shelves	\$546.00	
314	2	Slide-out floor tray	\$2,292.00	
316	1	Adjustable slide-out tray	\$985.00	
326	2	SCBA Cylinder storage in fender panel double (each)	\$3,104.00	
333	1	750 GPM Pump to 1000 GPM Pump	\$3,505.00	
338	1	Add Mechanical Seal to Pump	\$1,220.00	
392	1	Tank Level LED Group	\$1,861.00	
422	1	Q2B Siren	\$5,970.00	
428	1	Traffic Directing light bar "A"	\$2,121.00	
503	1	Graphics upgrade 1	\$3,491.00	
504	1	Graphics Upgrade 2	\$5,177.00	
613741	1	Axle Hub Covers w/Center Hole, S/S, Front Axle		\$134.87
790980	1	Axle Hub Coovers, Rear, S/S High Hat (Tandem)		\$581.11
623205	1	Console, Freightliner, Map Storage		\$2,147.29
640174	1	Hose Bed Access Ladder, LS Rear		\$1,336.85
6248001	1	Ladder, 24' Duo-Safety 900A, 2-sect		\$1,219.37
596082	1	Ladder, 14', Duo-Safety 775A Roof		\$595.55
627683	1	Brackets Ladder, Adjustable, RS		\$1,595.39
752754	1	Steps, w/LED, RS Front of Body/Cargo Area, Deluge Access		\$1,180.50
788572	1	No Deadlay Required, Cargo Compt. Above Pump		\$2,043.08
623107	1	Water Level Gauge, Addl., Mini, Class 1, LED		\$718.34

743762	1	Pump, Waterous, 1000 GPM-1250 GPM, S/S		\$0.00
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<b>Base Bid</b>	\$437,521.00	
<b>Published Options</b>	\$78,152.00	
<b>Total Published Options</b>	\$515,673.00	
<b>Unpublished Options</b>	\$11,552.35	2.24%
<b>Total Options w/o HGAC Fee</b>	\$527,225.35	

2023-14

# 2024 ADOPTED BUDGET RESOLUTION

Franklin Township FD No. 1 (Hunterdon)

**FISCAL YEAR: January 1, 2024 to December 31, 2024**

WHEREAS, the Annual Budget for the Franklin Township FD No. 1 (Hunterdon) (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 12, 2023; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,172,000.00 which includes amount to be raised by taxation of \$458,000.00, and Total Appropriations of \$1,172,000.00; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 12, 2023 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,172,000.00, which includes amount to be raised by taxation of \$458,000.00, and Total Appropriations of \$1,172,000.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

p\_enea@hotmail.com  
(Secretary's Signature)

December 12, 2023  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Charles Patkochis	✓			
Drew Stephens	✓			
Pete Enea, III	✓			
Edward Kolibas	✓			
Heikki Laine	✓			

# 2024 ADOPTION CERTIFICATION

Franklin Township FD No. 1 (Hunterdon)

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2024 to December 31, 2024**

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on December 12, 2023.

<b>Officer's Signature:</b>	p_enea@hotmail.com		
<b>Name:</b>	Pete Enea, III		
<b>Title:</b>	Secretary		
<b>Address:</b>	67 Quakertown Road, Pittstown, NJ 08867		
<b>Phone Number:</b>	908-735-8704	<b>Fax:</b>	908-735-6413
<b>E-mail address:</b>	p_enea@hotmail.com		

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-15**

**Authorizing Appointment of Attorney**

**Period of December 13, 2023 through December 11, 2023**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2023 through 2024; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
- (2) This resolution and the notice of award of contract shall be available for public inspection.

Move By: D. STEPHENS Second By: H. LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/2023

 Secretary

**FRANKLIN TOWNSHIP FIRE DISTRICT NO. #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**  
**RESOLUTION 2023-16**

**For the period of December 13, 2023 through December 10, 2024**

A RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES BY THE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED FOR THE FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY.

WHEREAS, the emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and

WHEREAS, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

WHEREAS, the Board of fire commissioners of the FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY. desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore

**BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY:**

SECTION 1: The FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY. shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.

SECTION 3: The FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: This resolution shall take effect at the date of adoption.

SECTION 5: Mitigation rates will only apply to persons who are not a tax payer or a resident of Franklin Township Hunterdon County.

Move By: D STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date 12/12/2023

Secretary 

## EXHIBIT A

### MITIGATION RATES

#### BASED ON PER HOUR

The mitigation rates below are average “billing levels”, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

#### MOTOR VEHICLE INCIDENTS

##### Level 1 - \$435.00

Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level”. This occurs almost every time the fire department responds to an accident/incident.

##### Level 2 - \$495.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

##### Level 3 – CAR FIRE - \$605.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

#### ADD-ON SERVICES:

##### Extrication - \$1,305.00

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

##### Creating a Landing Zone - \$400.00

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

#### **ADDITIONAL TIME ON-SCENE**

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300.

#### **HAZMAT**

##### **Level 1 - \$700.00**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

#### **ADDITIONAL TIME ON-SCENE (for all levels of service)**

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300

#### **WATER INCIDENTS**

##### **Level 1**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Billed at \$400 plus \$50 per hour, per rescue person.**

#### **PLANE OR SPECIAL RESCUE**

**Itemized Response:** Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

**Minimum billed \$400 for the first response vehicle plus \$50 per rescue person. Additional rates of \$400 per hour per response vehicle and \$50 per hour per rescue person.**

#### **MISCELLANEOUS / ADDITIONAL TIME ON-SCENE**

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300.

#### **MITIGATION RATE NOTES**

The mitigation rates above are average “billing levels”, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter’s basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

#### **LATE FEES**

If the invoice is not paid within 90 days, a Late Charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be assessed to the responsible party.

**THE COMMISSIONERS OF FIRE DISTRICT #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-17**

**Appointing Fire District Recording Secretary**

WHEREAS, the Fire District has previously created the position of Fire District recording secretary; and

WHEREAS, Elise Ennis is appointed as recording secretary; and

WHEREAS, the Fire District deems it appropriate to appoint these individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Elise Ennis is hereby appointed as Recording Secretary for the period of December 13, 2023 through December 10, 2024, at a rate of \$23.00 per hour.
- (2)

Move By: D STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/12/2023

Secretary 

**THE COMMISSIONERS OF FIRE DISTRICT #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-18**

**Appointing Fire Official**

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WHEREAS, the Fire District has previously created the position of Fire Official; and

WHEREAS, ANDREW BUTERBAUGH, meets the requirements of Fire Official; and

WHEREAS, the Fire District deems it appropriate to appoint this individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) ANDREW BUTERBAUGH is hereby reappointed as Fire Official for the period of December 13, 2023 Through December 10, 2024 at a rate of \$28.00 per hour.
- (2) A copy of this resolution shall be forwarded to the State upon adoption.

Move By: D STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/12/23

Secretary [Signature]

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-19**

**Authorizing Appointment of Accountant**

**For period of December 13, 2023 through December 10, 2024**

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2023 through 2024; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) BKC, CPAs, PC, is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

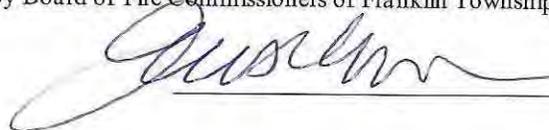
By: D. STEPHENS Second By: H. LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens				
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/23

  
Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. #1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-20**

**Designating Surety Bonding for Commissioners  
For the period of December 13, 2023 through December 10, 2024**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$500,000.00

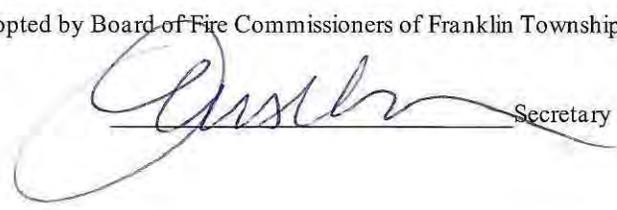
Move By: D. STEPHENS Second By: H. LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/12/23

  
Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. #1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-21**

**Authorizing Approval and Payment of Claims**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1, in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.
- (2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.
- (3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

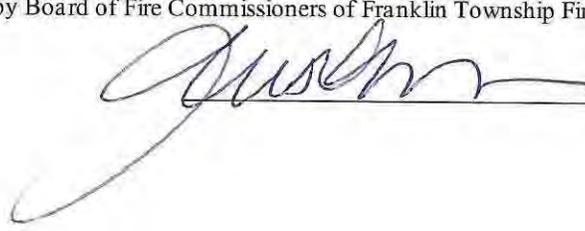
Move By: D. STEPHENS Second By: H. LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/23

 Secretary

**FRANKLIN TOWNSHIP FIRE DISTRICT #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-22**

**Appointing Fire District Administrator**  
**December 13, 2023 through December 10, 2024**

WHEREAS, the Fire District has previously created the position of Fire District Administrator; and

WHEREAS, William Crampton, was appointed as Administrator; and

WHEREAS, the Fire District deems it appropriate to appoint this individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) William Crampton, is hereby reappointed as Administrator for the period of December 13, 2023 through December 10, 2024 at a rate of \$26.00 per hour.
- (2) This resolution and notice of award of contract shall be available for public inspection

Move by: D STEPHENS Second by: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/2023

Secretary [Signature]

**THE COMMISSIONERS OF FIRE DISTRICT NO. # 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-23**

**Designation of Official Newspapers for**

**Publications for the period of December 13, 2023 through December 10, 2024**

WHEREAS, the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspaper in which the Commissioners may publish its various items during the period.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. # 1, in the Township of FRANKLIN, County of HUNTERDON, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the period pursuant to New Jersey statutes shall be the Express Times and or Star Ledger and or Hunterdon County Democrat unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Move By: D. STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/12/23

  
Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON  
Resolution # 2023-24  
Authorizing Regular Meeting Schedule  
January 2024– December 2024**

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) All regular meetings of the Commissioners shall take place on the Second Tuesday of every month at **6:30 p.m.** with caucus meetings to be held at **6:30 p.m.** at the Quakertown Firehouse, 67 Quakertown Rd, Pittstown, New Jersey.

**Meeting Dates**

*January 9, 2024, February 13, 2024, March 12, 2024, April 9, 2024, May 14, 2024, June 11, 2024, July 9, 2024, August 13, 2024, September 10, 2024, October 8, 2024, November 12, 2024 and December 10, 2024.*

(2) A summary of this resolution shall be mailed to the Franklin Township Clerk and the fire district office.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Franklin, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

Move By: D STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/12/2023

 Secretary

**FRANKLIN TOWNSHIP FIRE DISTRICT #1**  
**COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**Resolution 2023-25**

**PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A INTERLOCAL  
AGREEMENT WITH A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR  
THE PURPOSE OF PURCHASING FIRE APPARATUS**

**For the period of December 13, 2023 through December 10, 2024**

**WHEREAS**, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY, is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

**WHEREAS**, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and;

**WHEREAS**, Houston-Galveston Area Council is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

**WHEREAS**, Houston-Galveston Area Council is authorized to contract with eligible entities for the purchase of goods and services; and,

**WHEREAS**, Houston-Galveston Area Council has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

**WHEREAS**, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY desires to contract with Houston-Galveston Area Council;

**NOW, THEREFORE**, be it Resolved that:

1. The PRESIDENT of FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY is hereby authorized to execute complete any necessary paperwork required to enter into an inter-local agreement the Houston-Galveston Area Council;
2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;
3. The initial period of the agreement shall be for the balance of the Calendar year;
4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of fire apparatus pursuant to this agreement;
5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Council and in accordance with the Laws of the State of New Jersey;

6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Counsel;

7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Counsel;

8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

Move By: D STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/12/2013

 Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. #1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-26**

**Adoption of Cash Management Plan  
For period of December 13, 2023 through December 10, 2023**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and, WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and / or TD BANK

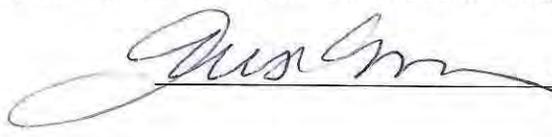
Move By: D STEPHENS Second By: H LAINE

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/12/2023

 Secretary

**THE COMMISSIONERS OF FIRE DISTRICT #1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2023-27  
Appointing Fire Inspector**

WHEREAS, the Fire District has previously created the position of Fire Inspector; and

WHEREAS, the Fire District deems it appropriate to appoint an individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) SEAN SMITH is hereby appointed as Fire Inspector for the period of December 13, 2023 through December 10, 2024
- (2) SEAN SMITH will receive \$25.00 per hour while performing the duties of Fire Inspector.

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
D. Stephens	✓			
H. Laine	✓			

MOVED BY D STEPHENS 2ND H. LAINE

*[Handwritten Signature]*

12/12/2023

Secretary

Date