

RESOLUTION # 2022-01

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) The meeting of February 8, 2022 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

2022-02

RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local fire district to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2021 has been completed and filed with the Franklin Township Fire District No.1 pursuant to N.J.S.A. 40 A:5A-15 and

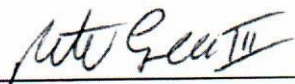
WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each fire district to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**", "**Recommendations**" and "**Schedule of Findings and Responses**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**", "**Recommendations**" and "**Schedule of Findings and Responses**", in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED that the governing body of the Franklin Township Fire District No.1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2021, and specifically has reviewed the sections of the audit report entitled "**General Comments**", "**Recommendations**" and "**Schedule of Findings and Responses**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the fire district is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION
PASSED AT THE MEETING HELD ON 6/14/2022


Secretary

6/14/2022
Date

LOCAL FIRE DISTRICT
GROUP AFFIDAVIT FORM

PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Franklin Township Fire District No.1 being of full age being duly sworn according to law, upon our oath depose and say:

1. We are duly ~~appointed~~/elected (cross out one) members of the

Franklin Township Fire District No.1

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2021, and specifically the sections of the audit report entitled "General Comments", "Recommendations" and "Schedule of Findings and Responses".

(PRINT - NAME)

Charles Patkochis

Peter Enea III

Edward Kolibas

Heikki Laine

George Reichert

(SIGNATURE)

Charles Patkochis

Peter Enea

Edward Kolibas

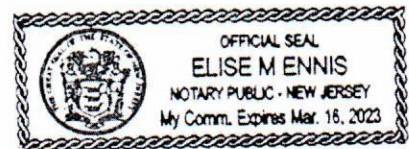
Heikki Laine

George Reichert

SWORN to and subscribed before me

this 14 day of JUNE, 2022.

Elise M. Ennis
Notary Public of New Jersey



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2022-03

Authorizing Award of Contract for Accident and Sickness Insurance Policy

WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

Move By: E. KOLIBAS Second By: G. REICHERT

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District # 1 of Hunterdon County on

Date: 6/14/22

 Secretary

RESOLUTION 2022- 04

Whereas, the **FRANKLIN TOWNSHIP FIRE DISTRICT #1** desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$65,020.00 to carry out a project to purchase additional personal protective fire fighter turnout gear and a washer to clean the turnout gear and a dryer to dry the turnout gear. These purchases will aid in the health and safety of the fire fighter.

Be it therefore RESOLVED,

- 1) that the **FRANKLIN TOWNSHIP FIRE DISTRICT #1** does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between **FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1** and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

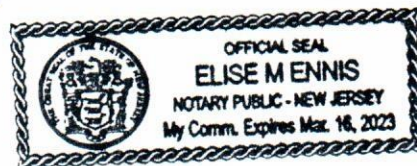
Charles Patkochis, President, *Charles Patkochis* August 9, 2022

Edwards Kolibas, Vice President, *Edwards Kolibas* August 9, 2022

CERTIFICATION: I, Elise M. Ennis, Notary, hereby certify that at a meeting of the Franklin Township Fire District # 1 held on August 9, 2022 was duly adopted.

Elise M Ennis
Sworn to and subscribed
before me this

9 day of AUGUST 2022



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2022-05

Authorizing Appointment of Individual to Commissioner Vacancy

WHEREAS, GEORGE REICHERT has submitted his resignation as Commissioner effective 09/13/2022; and

WHEREAS, the Commissioners have accepted his resignation; and

WHEREAS, the Commissioners are desirous of appointing an individual to fill the vacancy until the next annual election.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) DREW STEPHENS is hereby appointed to fill the Commissioner vacancy as referenced above

MOTION: E. KOLIBAS SECOND P. ENEA

ROLL CALL VOTE:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	—	—	—	—
H. Laine	✓			


Secretary

13 SEPTEMBER 2022
Date

Oath of Allegiance

I, DREW STEPHENS do solemnly swear (or affirm)

that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this state, under the authority of the people, so help me God.

I do further solemnly swear (or affirm) that I will impartially and justly perform all the duties of the office of Fire Commissioner, Franklin Township Fire District No. 1, in the Township of Franklin, Hunterdon County, according to the best of my ability. So help me God.

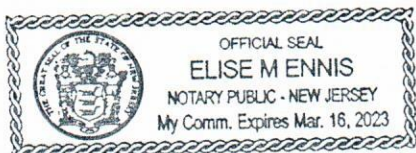

Signature

DREW STEPHENS
Print

Sworn and subscribed before me


SIGNATURE of NOTARY

this 13TH day of September 2022



THE COMMISSIONERS OF FIRE DISTRICT #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolution # 2022-06

Appointing Fire Inspector

WHEREAS, the Fire District has previously created the position of Fire Inspector; and

WHEREAS, the Fire District deems it appropriate to appoint an individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) GEORGE REICHERT is hereby appointed as Fire Inspector for remainder of 2022
- (2) GEORGE REICHERT will receive \$20.00 per hour while performing the duties of Fire Inspector.

MOTION H. LAINE

SECOND P. ENEA

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	—	—	—	—
H. Laine	✓			

[Signature]

Secretary

13 SEPTEMBER 2022

Date

RESOLUTION

2022-07

WHEREAS, the 2021 Audit was prepared and presented to the governing body of the Franklin Township Fire District No. 1 in the Township of Franklin, County of Hunterdon, and

WHEREAS, A Corrective Action Plan has been submitted to the governing body of the Franklin Township Fire District No. 1 covering all the findings and recommendations in the audit report in accordance with Federal and State requirements,

NOW THEREFORE BE IT RESOLVED, that the governing body of the Franklin Township Fire District No. 1 in the Township of Franklin, County of Hunterdon, approves the Corrective Action Plan for the 2021 Audit.

CERTIFICATION

I, Charles Patkochis, President of the Franklin Township Fire District No. 1, County of Hunterdon, do hereby certify that the foregoing Resolution was duly adopted by the Commissioners of Franklin Township Fire District No. 1, County of Hunterdon, at its meeting held on the 11th day of OCTOBER, 2022


President

CORRECTIVE ACTION PLAN
December 31, 2021

Franklin Township Fire District No. 1
Hunterdon County, New Jersey

Finding 2021-01: Vendor certification signatures, political disclosure and business registration certificate forms should be obtained for all applicable vendors.

Recommendation: The District should ensure all state required vendor certification signatures, political disclosure and business registration certificate forms are received in a timely manner for all applicable vendors.

Corrective Action: The District has taken the necessary steps to implement procedures are in place to ensure all state required vendor certification signatures, political disclosure and business registration certificate forms are obtained.