

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021-01**

**Authorizing Award of Contract for Workmen's Compensation Insurance Coverage**

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WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

WHEREAS, the subject resolution providing for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be



available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by Nottingham Insurance Agency, Benchmark insurance with the Commissioners providing payment for the premiums due thereon pursuant to the dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Benchmark Insurance is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Benchmark Insurance in the amount of \$ 26,200.00

(2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.





Move By: G. REICHERT Second By: P. ENEA  
Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of

Franklin Township Fire District # 1 of Hunterdon County on

Date: 2/9/21

[Signature] Secretary



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021-02**

**Authorizing Award of Contract for Liability, Grounds, Building, Property,  
Equipment, Vehicle Insurance Coverage**

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WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

WHEREAS, the subject resolution providing for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be



available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by Nottingham Insurance Agency, VFIS insurance with the Commissioners providing payment for the premiums due thereon pursuant to the dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Nottingham Insurance Agency, VFIS insurance is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Nottingham Insurance Agency, VFIS Insurance in the amount of \$ 36,450.39

(2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.





Move By: G. REICHERT Second By: P. ENEA  
Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of  
Franklin Township Fire District # 1 of Hunterdon County on

Date: 2/9/21

[Signature] Secretary



RESOLUTION 2021-03

A RESOLUTION OF THE FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1, FRANKLIN TOWNSHIP,  
HUNTERDON COUNTY, ADOPTING THE DISTRICT'S POLICY HANDBOOK ESTABLISHING A SET OF  
GUIDELINES AND POLICIES GOVERNING ALL DISTRICT PERSONNEL

**WHEREAS,** The Franklin Township Fire District No. 1 desires to adopt a Policy Handbook as a set of guidelines and policies governing all personnel matters for District personnel, including but not limited to, working conditions, health and safety and personnel policies; and

**WHEREAS,** the policies contained in the Policy Handbook, attached to this resolution as **EXHIBIT A** and incorporated herein by this reference, are general guidelines for the District's current practices and procedures. The Policy Handbook is neither intended to be any type of promise or specific disposition; and

**NOW, THEREFORE,** be it resolved that the Board of Fire Commissioners of the Franklin Township Fire District No 1. as follows:

1. The Franklin Township Fire District No. 1 hereby adopts the Policy Handbook attached herein as **EXHIBIT A** establishing the guidelines, policies and rules under which its' personnel shall adhere.
2. The District President or their appointed designee has the authority to make immaterial changes and adjustments to the adopted Policy Handbook and interpret its provisions in a manner that is necessary to effectively and efficiently manage the daily operations of the District.

MOVED BY: G. REICHERT 2<sup>nd</sup> BY: H. LAINE

**ROLL CALL VOTE:**

Treasurer, G. Reichert	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Secretary, P. Enea III	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Vice President, E. Kolibas	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Asst. Secretary, H. Laine	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
President, C. Patkochis	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain

**ADOPTED** by the Franklin Township Fire District No. 1 on this 11<sup>th</sup> day of May 2021.

**APPROVED:** Charles Patkochis Charles Patkochis, President

**ATTEST:** Elise Ennis Elise Ennis, Board Secretary





The Commissioners of Fire District NO.1  
in the Township of Franklin, County of Hunterdon

RESOLUTION # 2021- 04

Authorizing Public Hearing Relative to Capital Project

WHEREAS, the Fire District deems it necessary to purchase one Chief's Vehicle; and

WHEREAS, the addition of the Chief's Vehicle shall not exceed \$50,000.00 and

WHEREAS, in compliance with N.J.S.A. 40A: 14-84 a public hearing shall be held

by the Fire District to allow the public the opportunity to be heard concerning the  
proposed expenditures.

NOW THEREFORE, be it RESOLVED by the Commissioners of FIRE DISTRICT NO.1

in the Township of Franklin, County of Hunterdon, as follows:

- (1) A public hearing shall be held by the Fire District relative to the proposed expenditures for the addition of a Chief's Vehicle for the amount not exceeding \$50,000.00. The public meeting shall be held on Tuesday June 08, 2021 at 6:30 PM at the Quakertown Firehouse, 67 Quakertown Road, Pittstown, N.J. 08867.
- (2) Copies of the resolution are available to the general public of the Fire District from the date following publication of this resolution up to and including the date of the meeting.
- (3) This Resolution shall be published and posted in accordance with the requirements of the New Jersey statute.
- (4) After the public hearing the Fire District may adopt the Resolution authorizing the purchase of the Chief's Vehicle for the amount not to exceeding \$50,000.00

Moved: G. REICHERT Second E. KOLIBAS

Treasurer, G. Reichert	<input checked="" type="checkbox"/> _ Aye	<input type="checkbox"/> _ Nay	<input type="checkbox"/> _ Abstain
Secretary, P. Enea III	<input checked="" type="checkbox"/> _ Aye	<input type="checkbox"/> _ Nay	<input type="checkbox"/> _ Abstain
Vice President, E. Kolibas	<input checked="" type="checkbox"/> _ Aye	<input type="checkbox"/> _ Nay	<input type="checkbox"/> _ Abstain
Asst. Secretary, H. Laine	<input checked="" type="checkbox"/> _ Aye	<input type="checkbox"/> _ Nay	<input type="checkbox"/> _ Abstain
President, C. Patkochis	<input checked="" type="checkbox"/> _ Aye	<input type="checkbox"/> _ Nay	<input type="checkbox"/> _ Abstain

Date 5/11/21

Witness: 



2021-05

## RESOLUTION

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local fire district to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2020 has been completed and filed with the Franklin Township Fire District No.1 pursuant to N.J.S.A. 40 A:5A-15 and

**WHEREAS**, N.J.S.A. 40A:5A-17, requires the governing body of each fire district to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**", "**Recommendations**" and "**Schedule of Findings and Responses**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**", "**Recommendations**" and "**Schedule of Findings and Responses**", in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE BE IT RESOLVED** that the governing body of the Franklin Township Fire District No.1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2020, and specifically has reviewed the sections of the audit report entitled "**General Comments**", "**Recommendations**" and "**Schedule of Findings and Responses**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the secretary of the fire district is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION**  
**PASSED AT THE MEETING HELD ON** MAY 11, 2021

  
Secretary

5/11/21  
Date





**LOCAL FIRE DISTRICT  
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Franklin Township Fire District No.1 being of full age being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed/elected (cross out one) members of the  
Franklin Township Fire District No.1
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2020, and specifically the sections of the audit report entitled "General Comments", "Recommendations" and "Schedule of Findings and Responses".

(PRINT - NAME)

(SIGNATURE)

Charles Patkochis

Peter Enea III

Edward Kolibas

Heikki Laine

George Reichert

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Charles Patkochis

Peter Enea III

Edward Kolibas

Heikki Laine

George Reichert

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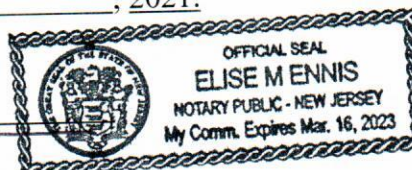
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SWORN to and subscribed before me

this 11 day of MAY, 2021.

[Signature]  
Notary Public of New Jersey







**FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1**  
**FRANKLIN TOWNSHIP, HUNTERDON COUNTY**

**RESOLUTION 2021-06**

**Relative to Authorizing Capital Project**

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**WHEREAS**, A Public Hearing was held by the District in accordance with New Jersey State statutes relative to the proposed expenditure for the purchase of a Chief's Vehicle for the amount not to exceed \$ 50,000; and


**WHEREAS**, the hearing was conducted in accordance with New Jersey statute.

**NOW THEREFORE**, be it **RESOLVED** by the Commissioners of the Franklin Township Fire District No. 1, Franklin Township, Hunterdon County, as follows:

1. The aforesaid capital project is hereby approved.

**CERTIFICATION**

**I HEREBY CERTIFY** the following to be a true copy of a resolution adopted by the Board of Fire Commissioners, Franklin Township Fire District No. 1 at a meeting held on June 8, 2021.

  
\_\_\_\_\_  
Elise Ennis, Recording Secretary

Motion: G. REICHERT Second: P. ENEA

**RECORD OF VOTE**

Treasurer, G. Reichert	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Secretary, P. Enea III	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Vice President, E. Kolibas	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Asst. Secretary, H. Laine	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
President, C. Patkochis	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021-07**

**Authorizing Award of Contract for Accident and Sickness Insurance Policy**

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WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

WHEREAS, the subject resolution providing for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by Nottingham Insurance Agency, VFIS insurance with the Commissioners providing payment for the premiums due thereon pursuant to the dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Nottingham Insurance Agency, VFIS insurance is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Nottingham Insurance Agency, VFIS Insurance in the amount of \$ 4388.00

(2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.



Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District # 1 of Hunterdon County on

Date: 7/13/2021

[Signature] Secretary



**FRANKLIN TOWNSHIP FIRE DISTRICT NO. 1**  
**FRANKLIN TOWNSHIP, HUNTERDON COUNTY NJ**  
**Resolution 2021-10**

**Authorizing and Approving Purchase of Fire Truck and Personal Protective Equipment**

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WHEREAS, the Fire District held a capital hearing on December 14, 2021 concerning the purchase of a firetruck and Personal Protective Equipment (PPE); and

WHEREAS, the hearing was conducted in accordance with New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Franklin Township Fire District No. 1 of Franklin Township, County of Hunterdon, as follows:

- (1) The aforesaid firetruck purchase and PPE is hereby approved.

Move By: G. REICHERT Second By: P. ENEA  
Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District # 1 of Hunterdon County on

Date: 12/14/2021

Ant Gear Secretary





2021-11

# 2022 FIRE DISTRICT BUDGET RESOLUTION

Franklin Township FD No. 1 (Hunterdon)

**FISCAL YEAR: January 1, 2022 to December 31, 2022**

WHEREAS, the Annual Budget for Franklin Township FD No. 1 (Hunterdon) (the 'Fire District') for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 9, 2021; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$832,000.00 which includes an amount to be raised by taxation of \$423,000.00 and Total Appropriations of \$832,000.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held November 9, 2021 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 14, 2021.

clerk@franklintwpfiredistrict1.com

(Secretary's Signature)

11/9/2021

(Date)

## Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Patkochis	✓			
George Reichert	✓			
Pete Enea, III	✓			
Edward Kolibas	✓			
Heikki Laine				✓





**FRANKLIN TOWNSHIP FIRE DISTRICT #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021- 12**

**Appointing Fire District Administrator**

**December 15, 2021 through December 13, 2022**

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WHEREAS, the Fire District has previously created the position of Fire District Administrator; and

WHEREAS, William Crampton, was appointed as Administrator; and

WHEREAS, the Fire District deems it appropriate to appoint this individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) William Crampton, is hereby reappointed as Administrator for the period of December 15, 2021 through December 13, 2022 at a rate of \$25.00 per hour.
- (2) This resolution and notice of award of contract shall be available for public inspection

Move by: G. REICHERT Second by: P. ENEA



Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

Secretary Att Gen III





**THE COMMISSIONERS OF FIRE DISTRICT #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021- 13**

**Appointing Fire Official**

WHEREAS, the Fire District has previously created the position of Fire Official; and

WHEREAS, Richard Dziminski, was appointed as Fire Official; and

WHEREAS, the Fire District deems it appropriate to appoint this individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Richard Dziminski, is hereby reappointed as Fire Official for the period of December 15, 2021 through December 13, 2022 at a rate of \$25.00 per hour.
- (2) A copy of this resolution shall be forwarded to the State upon adoption.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

Secretary Pat Reichert



**THE COMMISSIONERS OF FIRE DISTRICT #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021- 14**

**Appointing Fire District Recording Secretary**

WHEREAS, the Fire District has previously created the position of Fire District recording secretary; and

WHEREAS, Elise Ennis is appointed as recording secretary; and

WHEREAS, the Fire District deems it appropriate to appoint these individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Elise Ennis is hereby appointed as Recording Secretary for the period of December 15, 2021 through December 13, 2022, at a rate of \$21.00 per hour.

2ND Move By: P. ENEA MOVE Second By: G. REICHERT

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: \_\_\_\_\_

Secretary \_\_\_\_\_

Date:

12/14/21

Secretary

Pat Gearty





**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2021- ~~14~~ 15

**Authorizing Appointment of Attorney**

**Period of December 15, 2021 through December 13, 2022**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2021 through 2022; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	



Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

ptt Gea<sup>III</sup> Secretary





**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021 -16**

**Authorizing Appointment of Accountant**

**For period of December 15, 2021 through December 13, 2022**

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2021 through 2022; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) William M. Colantano of Bedard, Kurowicki & Co is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	



Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

*Mike Gentry* Secretary



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021- 17**

**Authorizing Appointment of Auditor**

**For the period of December 15, 2021- December 13, 2022**

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WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2021 through 2022; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) William M. Colantano of Bedard, Kurowicki & Co is hereby appointed to provide auditing services to the Commissioners for assistance in preparation of the 2021 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	





Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

Nita G. Leary Secretary



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**  
**Resolution # 2021- 19**  
**Authorizing Regular Meeting Schedule**  
**January 2022 – December 2022**

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) All regular meetings of the Commissioners shall take place on the Second Tuesday of every month at 6:30 p.m. with caucus meetings to be held at 6:30 p.m. at the Quakertown Firehouse, 67 Quakertown Rd, Pittstown, New Jersey.

**Meeting Dates**

**January 11, 2022, February 8, 2022, March 8, 2022, April 12, 2022, May 10, 2022, June 14, 2022, July 12, 2022, August 9, 2022, September 13, 2022, October 11, 2022, November 8, 2022, December 13, 2022.**

- (2) A summary of this resolution shall be mailed to the Franklin Township Clerk and the fire district office.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Franklin, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine				

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

Not Leave Secretary



**THE COMMISSIONERS OF FIRE DISTRICT NO. #1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2021- 18

**Adoption of Cash Management Plan  
For period of December 15, 2021 through December 13, 2022**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and / or TD BANK

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

Pat Enea Secretary





**THE COMMISSIONERS OF FIRE DISTRICT NO. # 1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**Resolution # 2021- 20**

**Designation of Official Newspapers for**  
**Publications for the period of December 15, 2021 through December 13, 2022**

WHEREAS, the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspaper in which the Commissioners may publish its various items during the period.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. # 1, in the Township of FRANKLIN, County of HUNTERDON, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the period pursuant to New Jersey statutes shall be the Express Times and or Star Ledger and or Hunterdon County Democrat unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Move By: M. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

P. Reichert Secretary







**THE COMMISSIONERS OF FIRE DISTRICT NO. #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2021 - 21

**Authorizing Approval and Payment of Claims**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1, in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.
- (2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.
- (3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

Move By: G. Reichert Second By: P. Enea

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	





Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

*Nate Genth* Secretary



**FRANKLIN TOWNSHIP FIRE DISTRICT #1**  
**COUNTY OF HUNTERDON, STATE OF NEW JERSEY,**

**Resolution 2021-** *22*

**PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A INTERLOCAL AGREEMENT WITH A**  
**NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR THE PURPOSE OF PURCHASING FIRE**  
**APPARATUS**

**For the period of December 15, 2021 through December 13, 2022**

**WHEREAS**, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY, is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

**WHEREAS**, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and,

**WHEREAS**, Houston-Galveston Area Counsel is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

**WHEREAS**, Houston-Galveston Area Counsel is authorized to contract with eligible entities for the purchase of goods and services; and,

**WHEREAS**, Houston-Galveston Area Counsel has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

**WHEREAS**, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY desires to contract with Houston-Galveston Area Counsel;

**NOW, THEREFORE**, be it Resolved that:

1. The PRESIDENT of FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY is hereby authorized to execute complete any necessary paperwork required to enter into an inter-local agreement the Houston-Galveston Area Counsel;
2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;
3. The initial period of the agreement shall be for the balance of the Calendar year;
4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of fire apparatus pursuant to this agreement;
5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Counsel and in accordance with the Laws of the State of New Jersey;



6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Counsel;

7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Counsel;

8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

Patricia Lee III Secretary





**FRANKLIN TOWNSHIP FIRE DISTRICT NO. #1**  
**IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

**RESOLUTION 2021 - 23**

**For the period of December 15, 2021 through December 13, 2022**

A RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES BY THE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED FOR THE FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY.

WHEREAS, the emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and

WHEREAS, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

WHEREAS, the Board of fire commissioners of the FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY. desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore

**BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY:**

SECTION 1: The FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY. shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.

SECTION 3: The FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.



SECTION 4: This resolution shall take effect at the date of adoption.

SECTION 5: Mitigation rates will only apply to persons who are not a tax payer or a resident of Franklin Township Hunterdon County.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date 11/14/21

Secretary Pete Gentry





## EXHIBIT A

### **MITIGATION RATES BASED ON PER HOUR**

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

#### **MOTOR VEHICLE INCIDENTS**

##### **Level 1 - \$435.00**

Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

##### **Level 2 - \$495.00**

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

##### **Level 3 - CAR FIRE - \$605.00**

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

#### **ADD-ON SERVICES:**

##### **Extrication - \$1,305.00**

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

##### **Creating a Landing Zone - \$400.00**





Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

### **ADDITIONAL TIME ON-SCENE**

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300.

### **HAZMAT**

#### **Level 1 - \$700.00**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

### **ADDITIONAL TIME ON-SCENE (for all levels of service)**

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300

### **WATER INCIDENTS**

#### **Level 1**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Billed at \$400 plus \$50 per hour, per rescue person.**



## **PLANE OR SPECIAL RESCUE**

**Itemized Response:** Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

**Minimum billed \$400 for the first response vehicle plus \$50 per rescue person. Additional rates of \$400 per hour per response vehicle and \$50 per hour per rescue person.**

## **MISCELLANEOUS / ADDITIONAL TIME ON-SCENE**

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300.

## **MITIGATION RATE NOTES**

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

## **LATE FEES**

If the invoice is not paid within 90 days, a Late Charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be assessed to the responsible party.



**THE COMMISSIONERS OF FIRE DISTRICT NO. #1  
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2021- 24

**Designating Surety Bonding for Commissioners  
For the period of December 15, 2021 through December 13, 2022**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$ 500,000.00.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine			✓	

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 12/14/21

Pete Greath Secretary



