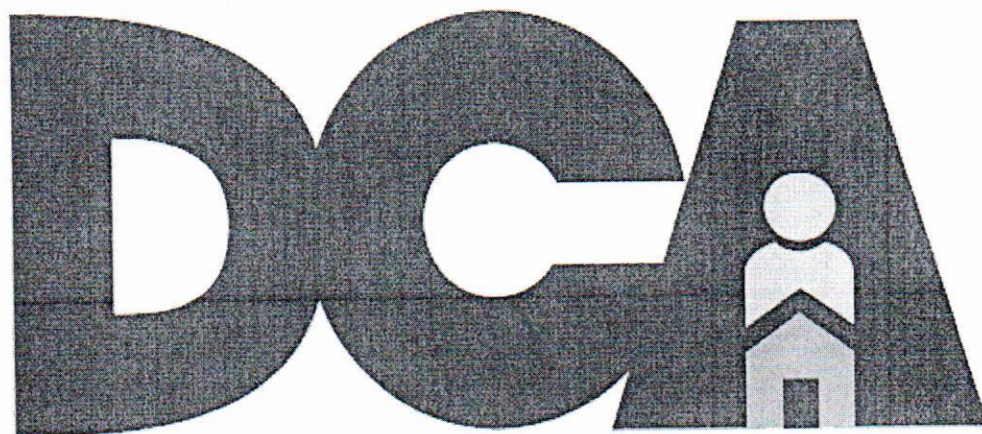


2021

Franklin Township FD No. 1 (Hunterdon)

Fire District Budget

www.franklintwpfiredistrict1.com



NJ DEPARTMENT OF
Community Affairs

Division of Local Government Services

2021 FIRE DISTRICT BUDGET
Certification Section

2021

Franklin Township FD No. 1 (Hunterdon)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2021 PREPARER'S CERTIFICATION

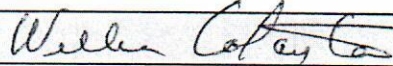
Franklin Township FD No. 1 (Hunterdon)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	
Name:	William Colantano Jr., CPA
Title:	Registered Municipal Accountant
Address:	39 State Route 12, Ste 2, Flemington, NJ 08822
Phone Number:	908-782-7900
Fax Number:	908-782-4328
E-mail Address:	wmc@bkc-cpa.com

2021 PREPARER'S CERTIFICATION OTHER ASSETS

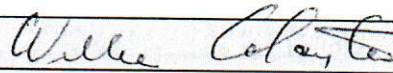
Franklin Township FD No. 1 (Hunterdon)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	
Name:	William Colantano Jr., CPA
Title:	Registered Municipal Accountant
Address:	39 State Route 12, Ste 2, Flemington, NJ 08822
Phone Number:	908-782-7900
Fax Number:	908-782-4328
E-mail Address:	wmc@bkc-cpa.com

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	www.franklintwpfiredistrict1.com
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

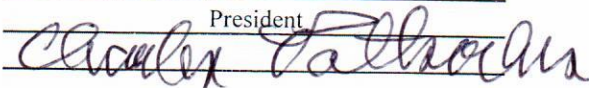
Name of Officer Certifying Compliance:

Charles Patkochis

Title of Officer Certifying Compliance:

President

Signature:



2021 APPROVAL CERTIFICATION

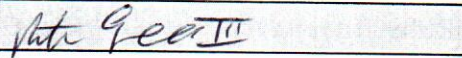
Franklin Township FD No. 1 (Hunterdon)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on November 10, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the Board of Commissioners thereof.

Officer's Signature:	
Name:	Pete Enea, III
Title:	Secretary
Address:	67 Quakertown Road, Pittstown, NJ 08867
Phone Number:	908-735-8704
Fax Number:	908-735-6413
E-mail Address:	clerk@franklintwpfiredistrict1.com

2021 FIRE DISTRICT BUDGET RESOLUTION

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

WHEREAS, the Annual Budget for Franklin Township FD No. 1 (Hunterdon) (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 10, 2020; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$499,000.00 which includes an amount to be raised by taxation of \$391,000.00 and Total Appropriations of \$499,000.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 10, 2020 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 8, 2020.

Art Gera III
(Secretary's Signature)

11-10-2020
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Patkochis	✓			
George Reichert	✓			
Pete Enea, III	✓			
Edward Kolibas	✓			
Heikki Laine	✓			

**2021 FIRE DISTRICT BUDGET
Narrative and Information Section**

2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)

November
Yes

If November, was the resolution submitted to the Division?

2. Complete a brief statement on the 2021 proposed Annual Budget and make comparison to the 2020 adopted budget.

The 2021 budget is for \$499,000, an increase of 3.5% or \$17,000. The amount to be raised budget includes an increase of \$14,000 which is below the allowable maximum. The budget allows for the reserve for future outlays to be \$57,000 compared to the \$32,000 in 2020.

3. Explain any variances over +/-10% for each line item. Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Increase/Decrease in revenues are attributable to:

- 1) Interest on investments is expected to decrease by \$500 due to decrease in bank interest rates.
- 2) Other revenue is expected to increase by \$500 due to expected additional increase in fees and penalties.

Increases/Decreases in appropriations are attributable to

- 1) Decrease in administrative salary of \$13,000 is due decrease in number of hours worked by administrator.
- 2) Increase of \$10,000 in maintenance and repairs is due to anticipation increase in repairs/maintenance on vehicles/equipment.
- 3) Decrease in supplies and materials of \$3,000 is due to less anticipated need for supplies/materials in current year versus prior year.
- 4) Decrease in payroll taxes of \$1,700 and \$4,300 is due to decrease in administrative and fire fighters payroll.
- 5) Increase in fire official of \$2,000 is attributable to increase in number of hours provided by official.
- 6) Increase in fire protection and decreased in fire fighter salaries of \$75,000 is due to fire fighting personnel now being provided by the fire company.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The amount to be raised by taxation is expected to increase by \$14,000, which represents a 3.7% increase from 2020.

2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below using the space provided. Do not attach answers as a separate document.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

Not applicable

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2021 proposed operating budget, explain the reason and purposes of the appropriation.

Not applicable

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

The Fire District is reserving \$57,000, for future capital needs.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

Not applicable

2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below using the space provided. Do not attach answers as a separate document.

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

No

Not applicable.

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$	544,115,800.00
Proposed Tax Rate per \$100 of Assessed Valuation	\$	0.0718

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	
----	---	-----	--	-----------------------------------	--

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
----	--	-----	--

FIRE DISTRICT CONTACT INFORMATION

2021

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	Franklin Township FD No. 1 (Hunterdon)		
<i>Address:</i>	67 Quarkertown Road		
<i>City, State, Zip:</i>	Pittstown	NJ	08867
<i>Phone: (ext.)</i>	908-735-8704	<i>Fax:</i>	908-735-6413
<i>Fire District E-mail:</i>			

Preparer's Name:	William Colantano Jr., CPA		
<i>Preparer's Address:</i>	39 State Route 12, Ste 2,		
<i>City, State, Zip:</i>	Flemington	NJ	08822
<i>Phone: (ext.)</i>	908-782-7900	<i>Fax:</i>	908-782-4328
<i>E-mail:</i>	wmc@bkc-cpa.com		

Chairperson:	Charles Patkochis		
<i>Phone: (ext.)</i>	908-735-8704	<i>Fax:</i>	908-735-6413
<i>E-mail:</i>	clerk@franklintwpfiredistrict1.com		

Secretary:	Pete Enea, III		
<i>Phone: (ext.)</i>	908-735-8704	<i>Fax:</i>	908-735-6413
<i>E-mail:</i>	clerk@franklintwpfiredistrict1.com		

Treasurer:	George Reichert		
<i>Phone: (ext.)</i>	908-735-8704	<i>Fax:</i>	908-735-6413
<i>E-mail:</i>	clerk@franklintwpfiredistrict1.com		

Name of Auditor:	William Colantano Jr., CPA		
<i>Name of Firm:</i>	BKC, CPA's, PC		
<i>Address:</i>	39 State Route 12, Ste 2,		
<i>City, State, Zip:</i>	Flemington	NJ	08822
<i>Phone: (ext.)</i>	908-782-7900	<i>Fax:</i>	908-782-4328
<i>E-mail:</i>	wmc@bkc-cpa.com		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below completely. Use the "Questionnaire Detail" tabs to provide further information, as necessary.

1) Provide the number of regular voting members of the governing body:

5

2) Provide the number of alternate voting members of the governing body:

0

3) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees?

No

If "yes," use the "Questionnaire Detail" to list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.

4) Was the Fire District a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, or employee?

No

b. A family member of a current or former commissioner, officer, or employee?

No

c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes," provide on the "Questionnaire Detail" page a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.

5) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:

a. First class or charter travel

No

b. Travel for companions

No

c. Tax indemnification and gross-up payments

No

d. Discretionary spending account

No

e. Housing allowance or residence for personal use

No

f. Payments for business use of personal residence

No

g. Vehicle/auto allowance or vehicle for personal use

No

h. Health or social club dues or initiation fees

No

i. Personal services (i.e.: maid, chauffeur, chef)

No

If the answer to any of the above is "yes," use the "Questionnaire Detail" to provide a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

6) Use the "**Vehicle List**" tabs to list of the Fire District's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the Fire District make any payments to current or former commissioners or employees for severance or termination?
If "yes," use the "Questionnaire Detail" to provide an explanation including amount paid.

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses?
If "yes," use the "Questionnaire Detail" explanation including amount paid.

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District?

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided?
If "yes," attach in FAST a copy of the agreement. If "no," provide on the "Questionnaire Detail" a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.

11) Does the fire District have a Length of Services Award Program (LOSAP) plan?
If "yes," indicate:

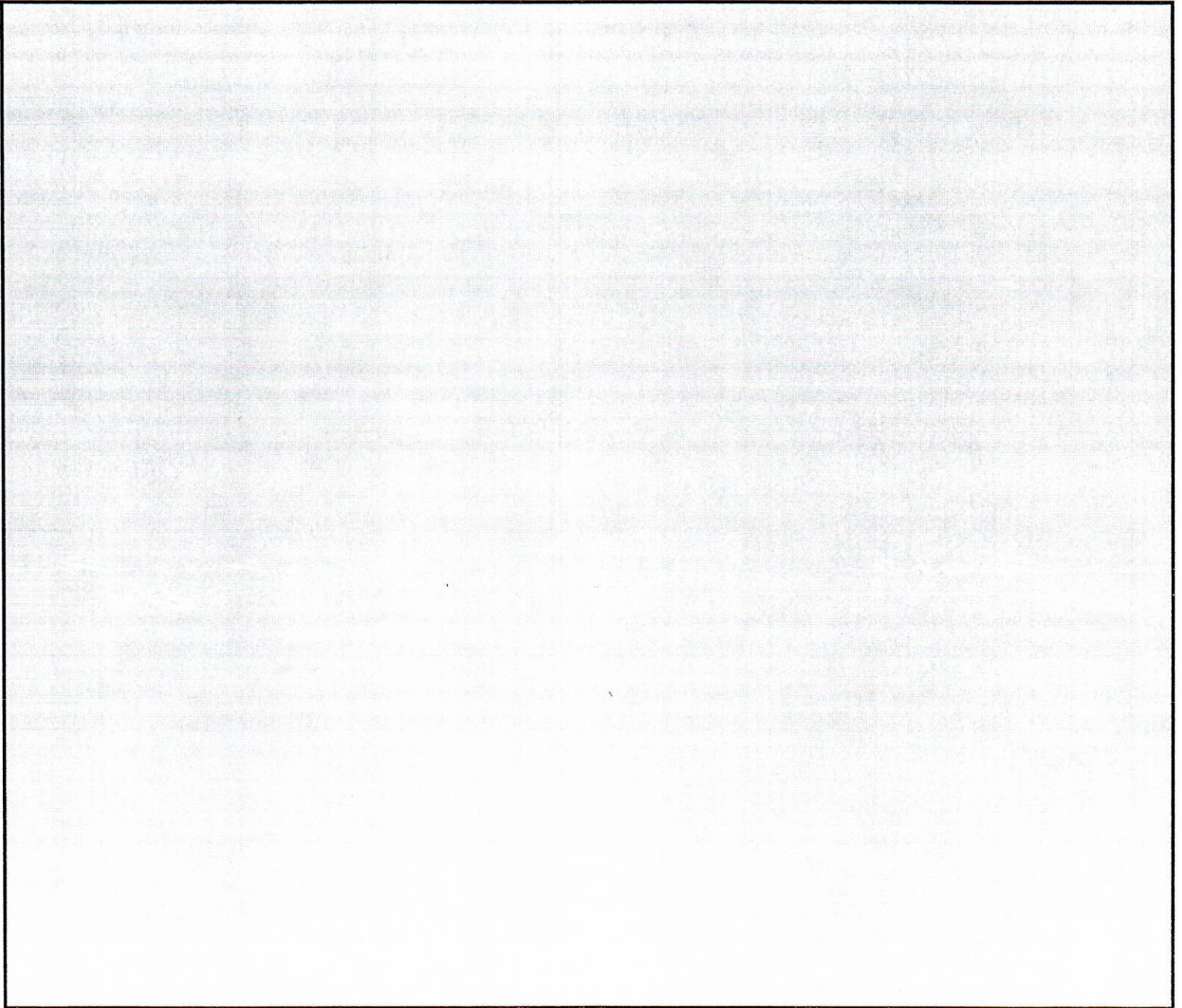
- a) the year it was implemented
- b) the total number of volunteer members presently eligible to participate
- c) the total number of volunteer members presently vested
- d) whether the annual contribution for each vested member is fixed or based on an automatic increase
- e) the total LOSAP budgeted for the current year
- f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
QUESTIONNAIRE DETAIL PAGE**

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further explanation regarding any answers from the Questionnaire.

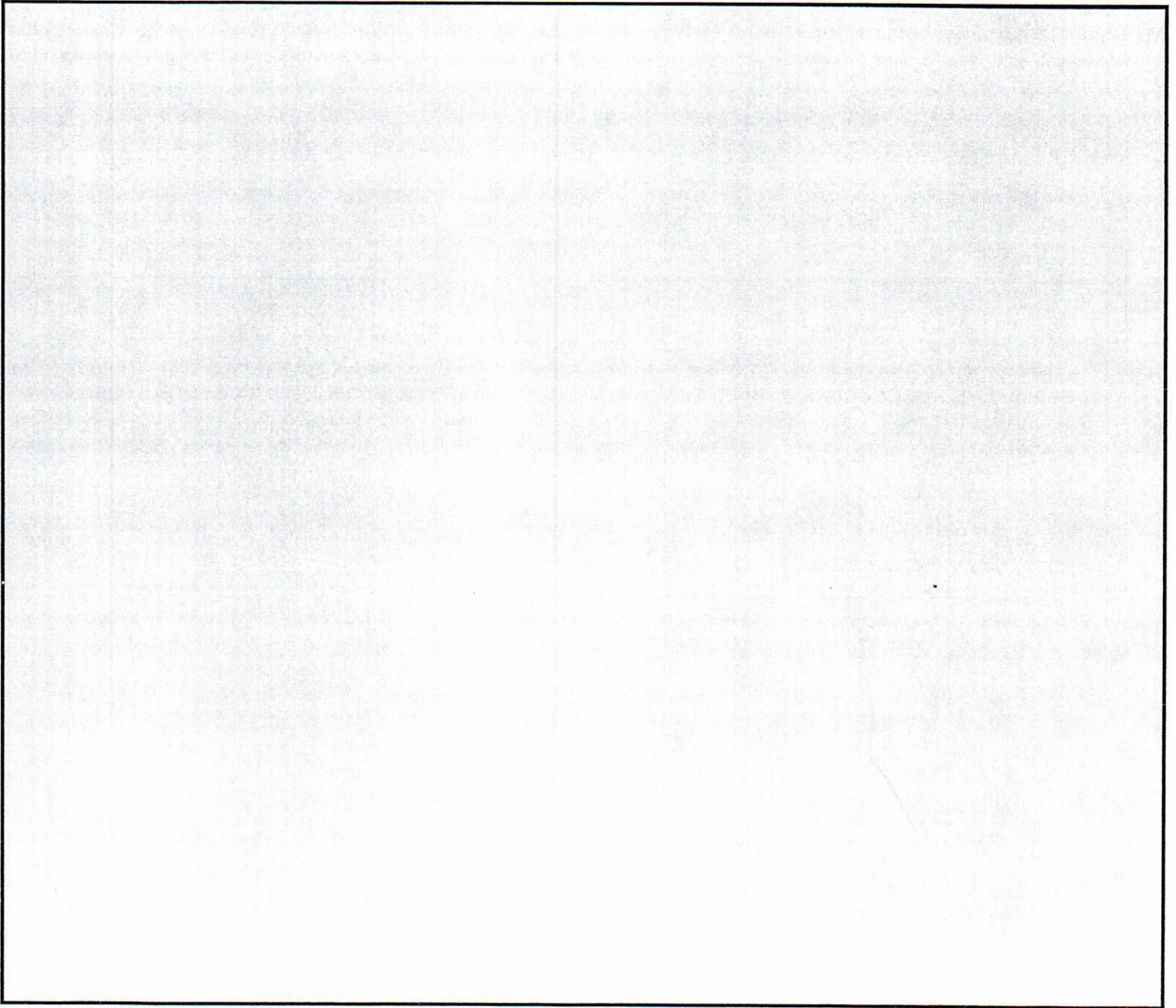


**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
QUESTIONNAIRE DETAIL PAGE (Cont.)**

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further explanation regarding any answers from the Questionnaire.



FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Franklin Township FD No. 1 (Hunterdon)

FISCAL YEAR: January 1, 2020 to December 31, 2020

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Franklin Township FD No. 1 (Hunterdon)
Hunterdon

Reportable Compensation from Fire District (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Position		Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
			Commissioner	Former Officer					
1 Charles Patkochis	President	5 x	x		N/A	N/A	N/A	\$	-
2 Heikki Laine	Assistant Secretary	5 x	x		N/A	N/A	N/A	\$	-
3 George Reichert	Treasurer	5 x	x		N/A	N/A	N/A	\$	-
4 Pete Enea, III	Secretary	5 x	x		N/A	N/A	N/A	\$	-
5 Edward Kolibas	Vice President	5 x	x		N/A	N/A	N/A	\$	-
6								\$	-
7								\$	-
8								\$	-
9								\$	-
10								\$	-
11								\$	-
12								\$	-
13								\$	-
14								\$	-
15								\$	-
Total:									\$ - - \$ - - \$ - - \$ - - \$ - - \$

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

0

Franklin Township FD No. 1 (Hunterdon)
Hunterdon

	# of Covered Members (Medical & Rx)		Annual Cost Estimate		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year						
Active Employees - Health Benefits - Annual Cost										
Single Coverage										0.0%
Parent & Child										0.0%
Employee & Spouse (or Partner)										0.0%
Family										0.0%
Employee Cost Sharing Contribution (enter as negative -)										0.0%
Subtotal	0					0				0.0%
Commissioners - Health Benefits - Annual Cost										
Single Coverage										0.0%
Parent & Child										0.0%
Employee & Spouse (or Partner)										0.0%
Family										0.0%
Employee Cost Sharing Contribution (enter as negative -)										0.0%
Subtotal	0					0				0.0%
Retirees - Health Benefits - Annual Cost										
Single Coverage										0.0%
Parent & Child										0.0%
Employee & Spouse (or Partner)										0.0%
Family										0.0%
Employee Cost Sharing Contribution (enter as negative -)										0.0%
Subtotal	0					0				0.0%
GRAND TOTAL	0					0				0.0%

Is medical coverage provided by the SHBP (Yes or No)?
Is prescription drug coverage provided by the SHBP (Yes or No)?

**2021 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION**